



Nursery Membership Scheme (Kent)

Full Terms and Conditions

1. Nursery Membership is given to specifically named groups. It is not transferable to other groups or individuals within the same umbrella organisation or to other organisations.
2. The membership may not be used by staff members or clients for private visits with their families or friends.
3. The membership only covers the organisation's members and accompanying staff. Any parents, grandparents and siblings accompanying them on the visit as a day out would need to pay admission.
4. The membership may be used every day that we are open, with no restrictions at weekends or during school holidays.
5. **We request that you inform us by email (see below) that you are coming at least 24 hours in advance of your visit to membership@wildwoodtrust.org,** (on health and safety grounds it is important for us to know of any groups in the park in case of an emergency).

To book your visits, please advise us of the following;

- Organisation name
 - Membership number
 - Proposed day and date of visit
 - Expected arrival time
 - Number of children and staff attending
 - Name and contact details of lead staff member attending on the day
 - If you will be bringing a minibus
 - Any specific requirements on the day
6. Nursery Memberships are limited to up to fifteen children per visit. We understand that some groups may need a higher ratio of support staff accompanying them on external trips. However, if a larger number of staff attend (more than 1:4), they may be charged the seasonal group admission rate, unless you have contacted us first to explain the need for extra staff.
 7. Wildwood's decision on your eligibility for the membership scheme will be final.
 8. Nursery Membership does not cover socially deprived or special needs groups (see the Membership Team for more details on alternative schemes available).
 9. You must let us know of any material changes to or within your organisation, including change of contact person and / or any nominated assistants.

10. Though we are usually able to accommodate minibuses/coaches in our carpark outside of school holidays, during busier periods (school holidays) we are regrettably unable to accommodate parking of these types of vehicles. If visiting during busier periods with larger vehicles, drop-off / pick-up must be arranged. Note that we are able to accommodate transit-sized vehicles (e.g. people carriers) during busier periods.
11. Groups who arrive without notifying us and/or are outside the restrictions on their membership may be turned away or asked to pay admission fees.
12. The staff member in charge of the visit must bring the membership card and present it to our Admissions Team on arrival.
13. Staff members visiting the park are responsible for the children in their care. Wildwood staff will assist where possible, but overall duty of care lies with the persons leading the visit.
14. Replacements for lost membership cards carry a £10 administration fee.
15. Failure to adhere to the terms and conditions may result in your membership being cancelled.
16. Wildwood Trust reserves the right to change these terms and conditions at any time. These can be found on our website www.kent.wildwoodtrust.org/terms-conditions/

We would like to remind all members that we are a charity, subject to Charity Commission rules, and appreciate your adherence to these terms and conditions.

If you have any questions, please contact the Wildwood Trust Membership Team on 01227 712111 or email us at membership@wildwoodtrust.org